

Oyster River Cooperative School District
REGULAR BOARD MEETING

January 17, 2024

ORMS – Recital Hall

7:00 PM

- O. MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING
- I. CALL TO ORDER 7:00 PM
- II. APPROVAL OF AGENDA
- III. PUBLIC COMMENTS *(Total allotted time for public comment is 30 minutes)*
- IV. APPROVAL OF MINUTES *Motion to approve January 3, 2024 Regular and two January 3, 2024 Non-Public Meeting Minutes.*
- V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS
 - A. District
 - B. Board
- VI. DISTRICT REPORTS
 - A. Assistant Superintendent/Curriculum & Instruction Report(s)
 - B. Superintendent’s Report
 - ORMS Principal Nomination
 - Solar Eclipse – April 8, 2023
 - Barrington Conceptual Agreement
 - UNH Survey Update
 - C. Business Administrator
 - 2024 Warrant Article. *Motion to approve and sign the 2024 Warrant Article as presented at the Public Hearing for the Deliberative Session.*
 - FY25 Budget and MS26. *Motion to Adopt the FY25 Budget and sign the MS26 for the Deliberative Session*
 - D. Student Representative {Maeve Hickok}
 - E. Finance Committee Report
 - F. Other:
- VII. UNANIMOUS CONSENT AGENDA *{Requires unanimous approval. Individual items may be removed by any Board Member for separate discussion and vote}*
- VIII. DISCUSSION & ACTION ITEMS
 - Facilities Fees [Procedure KF-R1] – Current and Revised
 - School Board Self Evaluation
- X. SCHOOL BOARD COMMITTEE UPDATES
- X. PUBLIC COMMENTS *(Total allotted time for public comment is 30 minutes)*
- XI. CLOSING ACTIONS
 - A. Future meeting dates: January 23, 2024 – Joint Board Meeting w/Barrington @ 6:00 PM-Barrington SAU
February 6, 2024 – Annual Meeting Session I @ 7:00 PM @ ORMS Recital Hall
February 7, 2024 – Regular School Board Meeting @ 7:00 PM @ ORMS Recital Hall
February 21, 2024 - Regular School Board Meeting @ 7:00 PM @ ORMS Recital Hall
- XII. NON-PUBLIC SESSION: RSA 91-A:3 II (c)
 - Superintendent Evaluation
 NON-MEETING SESSION: RSA 91-A2 I {If Needed}

XIII. ADJOURNMENT

Respectfully submitted,

Superintendent

The School Board reserves the right to take action on any item on the agenda.

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note “Public Comment” at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may “suspend its rules” to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with additional meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|-----------------------------|----------------------------|
| • Denise Day, Chairperson | Term on Board: 2023 –2026 |
| • Matthew Bacon, Vice Chair | Term on Board: 2022 - 2025 |
| • Brian Cisneros | Term on Board: 2021 –2024 |
| • Daniel Klein | Term on Board: 2021 - 2024 |
| • Thomas Newkirk | Term on Board: 2023 - 2024 |
| • Heather Smith | Term on Board: 2022– 2025 |
| • Giana Gelsey | Term on Board: 2023 - 2026 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- The hiring of any person as a public employee.
- Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School Board

Regular Meeting Minutes

January 3, 2024

DRAFT

SCHOOL BOARD PRESENT: Denise Day, Brian Cisneros, Dan Klein, Heather Smith, Matt Bacon, Tom Newkirk, Giana Gelsey

STUDENT REPRESENTATIVE: Maeve Hickok

ADMINISTRATORS PRESENT: Dr. Morse, Suzanne Filippone, Amy Ransom, Josh Olstad, Rebecca Noe, Bill Sullivan, David Goldsmith, Misty Lowe

STAFF PRESENT:

GUEST PRESENT:

ABSENT:

I. CALLED TO ORDER at 7:00 PM by Chair Denise Day.

Ia. NON-PUBLIC SESSION: RSA 91-A:3 II (f)

- Consideration of matters relating to the preparation and carrying out of emergency functions.

Heather Smith made a motion to go into Non-Public Session RSA 91-A:3 II (f), 2nd by Giana Gelsey. Motion passed 7-0 by roll call vote.

Regular Meeting resumed at 7:31pm.

II. APPROVAL OF AGENDA

Giana Gelsey made a motion to approve the agenda, 2nd by Brian Cisneros.

Denise Day reversed the order for the Non-Public Sessions at the end of the regular meeting beginning with Administrator Discussion.

Motion passed with amendment 7-0 with the student representative voting in the affirmative.

III. PUBLIC COMMENTS – None provided.

IV. APPROVAL OF MINUTES

Giana Gelsey made a motion to approve the December 20, 2023, 2nd by Matt Bacon.

Tom Newkirk made the following revision:

On page 3 under “Update on Competency Survey” in the last sentence replace “5th-9th” with “6th-9th” and in the motion change “have access to up to 10th grade” to “have access for 6th-10th grade”.

Heather Smith made the following revisions:

On page 1 replace the motion for hiring of the new superintendent with, “Heather Smith made a motion to approve the hiring of Dr. Robert Shaps as superintendent for a term of 3 years at an annual salary of \$210,000 in accordance with the negotiated contract and to further authorize the chair, Denise Day, to sign the contract on the Board’s behalf, 2nd by Brian Cisneros.”

On page 2 under the motion to approve 11/30, 12/1, and 12/4 Non-Public and Public meeting minutes, remove Matt Bacon’s additions (move to 12/6 meeting) and remove the word “correction” so it reads, “Motion passed 7-0.”

On page 2 under the motion to approve 12/6 regular meeting minutes insert Matt Bacon’s additions.

On page 3 in the last sentence of the first paragraph, remove a comma and replace the word “head” with “member” so it reads, “...Julie Kelley, member of the Sustainability Committee,...”. Add the sentence, “Parents and community members who may be interested in joining the district’s Sustainability Committee can email Suzanne Filippone.”

Giana Gelsey made the following revisions:

On page 3 under the “Update on Competency Survey” in the first sentence insert Dan Klein so it reads “Dr. Morse thanked Dan Klein, Tom Newkirk, and Giana Gelsey for their contributions...”.

On page 4 replace Giana’s comment with “Giana Gelsey stated that she attended the NHSBA legislative preview workshop where 300+ proposals are being tracked. She also noted that a proposed rule change by the NH Board of Education for the Learning Everywhere program would replace the review period of a particular program from one year to three years and would also remove the mandatory criminal background check. She stated that she wrote a letter to the BOE in opposition to these changes.”

Motion passed with correction 7-0 with the student representative voting in the affirmative.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

David Goldsmith of Moharimet congratulated music teacher Beth Struthers and the 4th grade students for a wonderful job during their December music concert. The 3rd grade is preparing for a February performance and the 4th grade has begun working on the spring musical *Finding Nemo*. A special school-wide music performance took place before vacation featuring middle school students. New assemblies around the “Year of the Water” theme are planned to kick off in January. Moharimet was selected to participate in the Nation’s Report Card, an assessment by National Assessment of Public Schools (NAEP). A selection of 4th graders will take the test, and the data will help NAEP build a snapshot of public-school performance.

Misty Lowe of Mast Way announced the PTO is sponsoring a UNH hockey game on January 21st. Ticket sale proceeds will go to PTO sponsored student activities. She encouraged families to attend this fun night and wear their school swag.

Please note the following dates:

- Jan. 23 – No School (TW Day) (voting in Lee)
- Feb. 8 – Family Literacy Night (snow date of 2/15)
- Feb. 16 – Visiting author Matt Tavares (opportunity to purchase signed books)
- Feb. 23 – Music in Movement performance (2nd grade math & PE integrated unit)

Bill Sullivan of ORMS shared that the return to school was filled with great energy by students and staff. In an upcoming visit by New England League of Middle Schools (NELMS), six teachers will tour the building to learn about the middle school programming and activities. ORMS was also selected by NAEP, and a selection of 8th graders will take the test on February 16th.

Please note the following dates:

- Jan. 12th-14th – ORMS Drama Performances of *Oliver Twist* in the ORHS Auditorium
(Friday during school & at 7pm; Saturday at 1pm & 7pm; and Sunday at 1pm)
- Jan. 25th – 5th Grade Music Concert (chorus, band, & strings) at 6pm in the Recital Hall
- Jan. 26th – Dance (winter theme)

Principal Rebecca Noe of ORHS provided the following dates:

- Jan. 15 – No School (MLK Jr holiday)
- Jan. 23 – No School (TW Day)
- Jan. 24 – Start of New Semester & Quarter 3
- Feb. 2 – Report Cards
- Feb. 8 – 8th Grade Information Night at 6pm

B. Board

Dan Klein announced he will not be running for another term for the Madbury seat. He is available to answer questions to anyone interested in serving on the board.

Denise Day said she enjoyed attending the last musical performance prior to winter break. Finding start times was difficult, so she encouraged the schools to post dates and times for events so more community members have the opportunity to attend.

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s) – None provided.

B. Superintendent's Report

Transition planning for the new superintendent is underway. Dr. Morse is generating topics to share with Dr. Shaps, and they will meet next week to exchange information. Dr. Shaps will also hold meetings with board members as part of the transition process.

CBL Survey Update

Dr. Morse will meet with the UNH Survey Center tomorrow to finalize the survey before its distribution.

Barrington Tuition Update

Dr. Morse informed the Board that Barrington is currently having conversations with Dover, and he anticipates minor changes when they close on the new tuition contract.

C. Business Administrator

2024 Warrant Article – Moved to “Discussion & Action Items”.

D. Student Representative Report {Maeve Hickok}

Student Rep. Maeve Hickok announced that the girls' basketball team won the winter tournament for the first time and Caitlyn Klein was awarded MVP.

E. Finance Committee Report – None provided.

F. Superintendent Search Committee – Item removed.

G. Other – None provided.

VII. UNANIMOUS CONSENT AGENDA – None provided.

VIII. DISCUSSION & ACTION ITEMS2024-25 School Calendar for Second Read/Adoption

Heather Smith raised the question of whether school would be held on Juneteenth if we are still in session due to snow days. Dr. Morse confirmed there would be no school in honor of the holiday. Dan Klein suggested placing an “X” on the 19th for the holiday and shifting over the snow day and last day of school symbols. The board was in agreement.

Giana Gelsey made a motion to approve the 2024-25 School Calendar for Second Read/Adoption with correction, 2nd by Heather Smith. Motion passed 7-0 with the student representative voting in the affirmative.

New Article 5

Brian Cisneros gave his support for Article 5, a new article that would allow a special meeting to occur to address cost items if the Tutor Agreement is defeated. His concern is that if it doesn't pass, tutors will not have benefits

for the year. He feels it's important to have back up and to show tutors they are valued. He argued that although our district hasn't used the article before, it is standard practice in other districts.

Denise Day stated that she is not personally in favor of Article 5 since it may send a confusing message to voters. She argued it would be a new article for voters to see and since it hasn't been used in the past, they might see it as an opportunity to vote against the Tutor Agreement.

Heather Smith articulated reasons for and against Article 5, but ultimately felt it might make voters vote in opposition. She also felt it may skew negotiations too much.

Dan Klein appreciated the practical nature of Article 5 and sees the benefit but was not in support of it at this time.

Denise Day made a motion to approve the Warrant Articles as originally presented, 2nd by Tom Newkirk. Motion passed 6-1-0 with the student representative voting in the affirmative and Brian Cisneros opposing.

Assign Presentation of Warrant Articles for Deliberative Session

Chair Denise Day reviewed the following warrant article presenters for the Deliberative Session:

Article 3/Budget FY25 – Heather Smith (it was noted that Brian Cisneros is unable to attend)

Article 4/Tutor Agreement – Dan Klein

Article 5/Facilities Development – Matt Bacon

Article 6/Artificial Turf – Tom Newkirk

Article 7/Athletic Field – Denise Day

Award – Giana Gelsey

Public Hearing Discussion

Dr. Morse invited the listening audience to attend the Public Budget Hearing at 7pm on Wednesday, January 10th in the ORMS Recital Hall. The public is encouraged to voice comments and questions about the proposed FY25 budget.

Facilities Fees [Procedure KF-R1]

The Board had requested facilities use information from surrounding school districts and Amy Ransom reviewed the data she collected per school and facility, as well as turf field use.

Brian Cisneros would like to know what UNH charges for tennis court use.

Denise Day proposed that the Finance Committee review the information and they revisit the topic at the next board meeting.

Dan Klein said that St. Thomas rents out space and thought it may be worth including their fees with the data. The board also requested the names of groups and their frequency of use.

Brian pointed out that the task will be time consuming, and it might not be realistic for Amy to have the information available by next week's Finance meeting. Amy said she will work on the task and provide the information she has available.

IX. SCHOOL BOARD COMMITTEE UPDATES

The Manifest Committee met and completed the following manifests.

Payroll Manifest # 13 Total is \$781,188.74

Vendor Manifest #15 Total is \$688,992.16

Heather Smith reminded the audience of a free Internet and Digital Safety program occurring on Thursday, February 1st from 6:00-7:30pm in the ORMS Recital Hall. This presentation is for adults only.

Brian Cisneros let Giana Gelsey know of a proposal in Concord (SB219) that would provide voters with budgetary data of school district employees.

X. PUBLIC COMMENTS – None provided.

XI. CLOSING ACTIONS

A. Future Meeting Dates: January 10, 2024 – Public Budget Hearing @ 7:00 PM – ORMS Recital Hall
January 17, 2024 – Regular School Board Meeting @ 7:00 PM – ORMS Recital Hall
January 23, 2024 – Joint Board Meeting w/Barrington @ 6:00 PM – Barrington SAU
February 6, 2024 – Annual Meeting Session I @ 7:00 PM @ ORMS Recital Hall
February 7, 2024 – Regular School Board Meeting @ 7:00 PM @ ORMS Recital Hall

Dr. Morse announced the passing of Bob Barth, husband of former board member Maria Barth.

XII. NON-PUBLIC SESSION: RSA 91-A:3 II (c)

- Superintendent Evaluation, and
- Administrator Discussion

NON-PUBLIC SESSION: RSA 91-A2 I {If needed}

Denise Day made a motion to go into Non-Public Session under RSA 91-A:3 II (c), 2nd by Tom Newkirk. Motion passed by roll call vote.

XIII. ADJOURNMENT:

Brian Cisneros made a motion to adjourn the meeting at 9:20 pm, 2nd by Heather Smith. Motion passed 7-0.

The School Board reserves the right to take action on any item on the agenda.

Respectfully Submitted,
Karyn Laird, Records Keeper

Oyster River Cooperative School Board
Non-Public Meeting Minutes: January 3, 2024

Heather Smith moved to enter nonpublic session at 7:01 p.m. in accordance with RSA 91-A:3 II (f) – Consideration of matters relating to the preparation and carrying out of emergency functions, 2nd by Giana Gelsey. Upon roll call vote, the motion passed 7-0.

School Board Attendees:

Denise Day
Brian Cisneros
Matt Bacon
Heather Smith
Dan Klein
Tom Newkirk
Giana Gelsey

Administrators Present:

Dr. James C. Morse
David Goldsmith

7:01 p.m. - nonpublic session began.

The Board discussed an administrative procedure.

There were no motions during nonpublic session.

The Board returned to public session at 7:31 PM.

Oyster River Cooperative School Board
Non-Public Meeting Minutes: January 3, 2024.1

Denise Day moved to enter nonpublic session at 8:27 p.m. in accordance with RSA 91-A:3 II (c) –Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests and open meeting, 2nd by Thomas Newkirk. Upon roll call vote, the motion passed 7-0.

School Board Attendees:

Denise Day
Brian Cisneros
Matt Bacon
Heather Smith
Dan Klein
Tom Newkirk
Giana Gelsey

Administrators Present:

Dr. James C. Morse

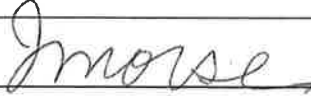
8:27 p.m. - nonpublic session began.

The Board discussed an administrative procedure.

There were no motions during nonpublic session.

The Board returned to public session at 8:37 PM.

Oyster River Cooperative School District
Nomination Summary

Name:	William Sullivan
Date:	January 9, 2024
Position:	Principal - ORMS
Person Replacing:	Jay Richard – 6/30/23 {Interim William Sullivan 2023/24}
Budgeted Amount:	\$130,000 {Interim}
Recommended Step/Salary:	\$138,000
# Resumes Received	N/A
Interviewed By:	N/A
# Interviewed:	N/A
Education:	Notre Dame College – Masters of Education UNH – Sociology – Bachelors of Arts
Certification:	Principal Certification K-8 Elementary Education
Related Experience:	Interim Principal 7/2023-Present ORMS Assistant Principal -7/2011 – 6/2023 – ORMS Grade 5 Classroom Teacher – 9/2000 – 6/2011 – ORMS
Comments:	Bill has dedicated 24 years to the ORCSD, first as a classroom teacher, then assistant principal and now one year as the interim principal. His strong leadership style and willingness to continue to grow and learn as the interim principal will continue to move the ORMS forward and as a result the District as well. I highly recommend Bill to continue as the Principal for the middle school.
Date: January 10, 2024	Authorized Signature: 

REQUIRED Attachments: Resume 3 Letters of Recommendation X Copy of Certification
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William J. Sullivan
114 Perkins Rd
Madbury, NH 03823

State of New Hampshire
State Board of Education
Experienced Educator Certificate

EAD#: 55985
DATE OF ISSUE: 05/01/2018
VALID DATE: 05/01/2018 - 06/30/2021

ENDORSEMENT(S)
Principal

Elementary Education (K-8)



Frank Eitelblut
Commissioner

THIS CERTIFIES THAT THE PERSON NAMED ABOVE IS AUTHORIZED FOR EMPLOYMENT
IN NEW HAMPSHIRE SCHOOLS IN ACCORDANCE WITH RSA 198:11X



Michael Seidel
Division Director

Office of the Superintendent
Oyster River School District
36 Coe Drive, Durham, NH 03824

INTEROFFICE MEMORANDUM

TO: School Board
FROM: Dr. Jim Morse
DATE: January 11, 2024
RE: Barrington Tuition Agreement 25-26

As shared at the last Board meeting, Barrington is interested in renewing the tuition agreement with Oyster River next school year for another ten (10) years. Following the meeting of both Board's representatives, Superintendent Rae and I met to capture the highlights of that conversation.

1. OR offered language that would limit the tuition rate to be not more than the cost per pupil on the DOE 25. Barrington was appreciative of our position and supported it.
2. Barrington asked if they could increase the current cap of no more than 200 students. The increase in students corresponds to the enrollment decline at ORHS.
3. Oyster River will increase the total number of Barrington students that may be enrolled according to the following schedule:
 - a. 2025-26 Up to 200 total of which up to 55 could be Freshmen.
 - b. 2026-27 Unchanged
 - c. 2027-28 Unchanged
 - d. 2028-29 Up to 220 students
 - e. 2029-30 Up to 230 students
 - f. 2030-31 Up to 240 students
 - g. 2031-32 Up to 250 students
 - h. 2032-33 Up to 260 students
 - i. 2033-34 Up to 270 students
 - j. 2034-35 Up to 280 students
4. Barrington asked that no School System will be charged a rate that is less than the rate that is determined for the Barrington School District. (This is current practice.)

This memo will be filed for use by Superintendent Shaps and the ORCSD for future reference.

Office of the Superintendent
Oyster River School District
36 Coe Drive, Durham, NH 03824

INTEROFFICE MEMORANDUM

TO: School Board
FROM: Dr. Jim Morse
DATE: January 11, 2024
RE: UNH Competency Based Survey

The CBL survey is in its final stages. We should receive the 'finished' copy as early as next week. The district will assume responsibility to distribute the survey to our parents/caregivers, staff, and grades 5-10 students. Everyone will receive the link via their email accounts and be informed that it is anonymous. The district will not see completed surveys as they will go directly to the UNH Survey Center.

Communications Director Gen Brown will communicate directly with participants multiple times over the three (3) week window in hopes of encouraging as many as possible to complete the survey.

The UNH Survey Center will tabulate the results and present at the February 21, Board meeting. We are appreciative that the UNH Survey Center took on this work during the political season, an incredibly busy time for them.

The cost for the UNH Survey Center was \$6,330.21.

We all look forward to the results.

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT THE STATE
OF NEW HAMPSHIRE

COPY

2024

SCHOOL WARRANT

COPY

To the Inhabitants of the Oyster River Cooperative School District of Durham, Lee, and Madbury qualified to vote upon District affairs:

You are hereby notified to meet at the Oyster River Middle School in said district on the 6th day of February 2024, at 7:00 o'clock in the evening for Session I of the Annual School District Meeting for discussion of Articles 3 through 7 and for any amendments thereto. Warrant articles whose wording is prescribed by law shall not be amended and no warrant article shall be amended to eliminate the subject matter of the article at Session I.

Official ballot voting for school district officers (articles 1 and 2) and on articles 3 through 6 will occur at town polling locations on Tuesday, March 12, 2024:

Town of Durham	Oyster River High School	7:00 am to 7:00 pm
Town of Lee	Lee Public Safety Complex	7:00 am to 7:00 pm
Town of Madbury	Madbury Town Hall	11:00 am to 7:00 pm

ARTICLE 1: To choose a Moderator for the coming year.

ARTICLE 2: To choose three School Board members one each for Durham, Lee and Madbury for the ensuing three years.

ARTICLE 3: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$56,248,037. Should this article be defeated, the operating budget shall be \$55,929,305 (Default Budget) which is the same as last year with certain adjustments required by previous action of the District or by law; or the District may hold one special meeting in accordance with RSA 40:13, X, and XVI to take up the issue of the revised operating budget only. *The School Board recommends this appropriation. (Majority vote required)*

Note:

Fund 10 = \$54,415,352 (regular operating budget); Fund 21 = \$1,191,685 (expenditures from food service revenues); Fund 22 = \$600,000 (expenditures from federal/special revenues); Fund 23 = \$41,000 (expenditures from pass through funds).

ARTICLE 4: Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Intervention and Tutors Association and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2024-2025	\$139,846.63
2025-2026	\$ 35,219.00
2026-2027	\$ 18,695.59

and further to raise and appropriate the sum of \$ 139,846.63 for the 2024-2025 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? *The School Board recommends this appropriation. (Majority vote required)*

ARTICLE 5: Shall the District vote to raise and appropriate the sum of \$125,000 to be added to the Facilities Development, Maintenance, and Replacement Trust which was established in March of 2017. This sum to come from June 30 fund balance available for transfer on July 1. *The School Board recommends this appropriation. (Majority vote required)* No amounts to be raised from taxation.

ARTICLE 6: Shall the District establish an Artificial Turf Field Replacement Expendable Trust Fund under the provisions of RSA 198:20-c, for replacing the District's Artificial Athletics Turf Fields, and raise and appropriate up to \$125,000 for this purpose with such amount to be funded from the year-end undesignated fund balance, and further, to name the School Board as agents to expend from the Artificial Turf Field Replacement Trust. *(Majority vote required)*

ARTICLE 7: Shall the District establish a non-lapsing Athletic Field Revolving Fund in accordance with RSA 194:3-c to be funded by receipts from the use of the District's athletic fields for the purpose of maintaining and replacing the athletic funds. Further to raise and appropriate the sum of one dollar (\$1.00). Withdrawals from the revolving fund will be made on an annual basis as needed. *(Majority vote required)*

Given under our hands at said Durham NH this _____day of January 2024:

Denise Day, Chairperson

Matthew Bacon, Vice-Chair

Brian Cisneros

Daniel Klein

Heather Smith

Thomas Newkirk

Giana Gelsey



Proposed Budget

Oyster River

If you have recently made changes to your proposed warrant articles, you must click the "View/Calculate" button at the bottom of the budget tab in the portal to ensure that the values in this report have been updated.

DRAFT

THIS IS A DRAFT REPORT FOR REVIEW PURPOSES ONLY
THE PROPOSED BUDGET PROCESS MUST BE COMPLETED IN
THE TAX RATE SETTING PORTAL BEFORE A FINAL REPORT
CAN BE GENERATED FOR THE PURPOSES OF CERTIFICATION
AND PUBLIC POSTING

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Appropriations for period ending 6/30/2025 (Recommended)	Appropriations for period ending 6/30/2025 (Not Recommended)
Instruction						
1100-1199	Regular Programs	3	\$0	\$21,602,318	\$21,499,227	\$0
1200-1299	Special Programs	3	\$0	\$7,205,441	\$8,006,353	\$0
1300-1399	Vocational Programs	3	\$0	\$100,000	\$100,000	\$0
1400-1499	Other Programs	3	\$0	\$849,671	\$894,815	\$0
1500-1599	Non-Public Programs	3	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	3	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$0	\$29,757,430	\$30,500,395	\$0
Support Services						
2000-2199	Student Support Services	3	\$0	\$5,140,461	\$5,414,255	\$0
2200-2299	Instructional Staff Services	3	\$0	\$1,106,309	\$1,137,874	\$0
Support Services Subtotal			\$0	\$6,246,770	\$6,552,129	\$0
General Administration						
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	3	\$0	\$160,300	\$160,300	\$0
General Administration Subtotal			\$0	\$160,300	\$160,300	\$0
Executive Administration						
2320 (310)	SAU Management Services		\$0	\$0	\$0	\$0
2320-2399	All Other Administration	3	\$0	\$1,622,784	\$1,797,508	\$0
2400-2499	School Administration Service	3	\$0	\$2,206,114	\$2,338,965	\$0
2500-2599	Business	3	\$0	\$662,965	\$696,896	\$0
2600-2699	Plant Operations and Maintenance	3	\$0	\$4,347,063	\$4,920,062	\$0
2700-2799	Student Transportation	3	\$0	\$2,367,196	\$2,478,635	\$0
2800-2999	Support Service, Central and Other	3	\$0	\$1,662,672	\$1,743,495	\$0
Executive Administration Subtotal			\$0	\$12,868,794	\$13,975,561	\$0
Non-Instructional Services						
3100	Food Service Operations		\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$0	\$0	\$0	\$0

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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Appropriations for period ending 6/30/2025 (Recommended)	Appropriations for period ending 6/30/2025 (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition	3	\$0	\$1	\$1	\$0
4200	Site Improvement	3	\$0	\$1	\$1	\$0
4300	Architectural/Engineering	3	\$0	\$1	\$1	\$0
4400	Educational Specification Development	3	\$0	\$1	\$1	\$0
4500	Building Acquisition/Construction	3	\$0	\$1	\$1	\$0
4600	Building Improvement Services	3	\$0	\$418,852	\$418,852	\$0
4900	Other Facilities Acquisition and Construction	3	\$0	\$1	\$1	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$418,858	\$418,858	\$0
Other Outlays						
5110	Debt Service - Principal	3	\$0	\$796,800	\$1,428,950	\$0
5120	Debt Service - Interest	3	\$0	\$1,430,932	\$1,379,159	\$0
Other Outlays Subtotal			\$0	\$2,227,732	\$2,808,109	\$0
Fund Transfers						
5220-5221	To Food Service	3	\$0	\$890,214	\$1,191,685	\$0
5222-5229	To Other Special Revenue	3	\$0	\$641,000	\$641,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$0	\$1,531,214	\$1,832,685	\$0
Total Operating Budget Appropriations					\$56,248,037	\$0

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Special Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2025 (Recommended)	period ending 6/30/2025 (Not Recommended)
4600	Building Improvement Services	7	\$1	\$0
	<i>Purpose: Establish revolving fund for facilities use fees</i>			
5252	To Expendable Trusts/Fiduciary Funds	5	\$125,000	\$0
	<i>Purpose: Appropriate to CRF or ETF from Fund Balance</i>			
5252	To Expendable Trusts/Fiduciary Funds	6	\$125,000	\$0
	<i>Purpose: Establish ETF for replacement of turf fields</i>			
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$250,001	\$0

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Individual Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2025 (Recommended)	period ending 6/30/2025 (Not Recommended)
1100-1199	Regular Programs	4	\$139,846	\$0
<i>Purpose: Creation of tutor CBA</i>				
Total Proposed Individual Articles			\$139,846	\$0

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Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2023	Revised Estimated Revenues for Period ending 6/30/2024	Estimated Revenues for Period ending 6/30/2025
Local Sources					
1300-1349	Tuition	3	\$0	\$3,540,000	\$3,608,395
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	3	\$0	\$50,000	\$75,000
1600-1699	Food Service Sales	3	\$0	\$815,214	\$1,116,685
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	3, 7	\$0	\$30,000	\$30,001
Local Sources Subtotal			\$0	\$4,435,214	\$4,830,081
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	3	\$0	\$300,000	\$300,000
3240-3249	Vocational Aid	3	\$0	\$3,000	\$3,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	3	\$0	\$5,000	\$5,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources	3	\$0	\$6,521	\$10,067
State Sources Subtotal			\$0	\$314,521	\$318,067
Federal Sources					
4100-4539	Federal Program Grants	3	\$0	\$641,000	\$641,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	3	\$0	\$70,000	\$70,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	3	\$0	\$100,000	\$100,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$0	\$811,000	\$811,000

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Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2023	Revised Estimated Revenues for Period ending 6/30/2024	Estimated Revenues for Period ending 6/30/2025
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	5, 6	\$0	\$0	\$250,000
9999	Fund Balance to Reduce Taxes	3	\$0	\$0	\$1,311,320
Other Financing Sources Subtotal			\$0	\$0	\$1,561,320
Total Estimated Revenues and Credits			\$0	\$5,560,735	\$7,520,468

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Budget Summary

Item	Period ending 6/30/2025
Operating Budget Appropriations	\$56,248,037
Special Warrant Articles	\$250,001
Individual Warrant Articles	\$139,846
Total Appropriations	\$56,637,884
Less Amount of Estimated Revenues & Credits	\$7,520,468
Less Amount of State Education Tax/Grant	\$0
Estimated Amount of Taxes to be Raised	\$49,117,416

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**New Hampshire
Department of
Revenue Administration**

**2024
MS-DSB**

DRAFT
DEFAULT BUDGET NOT SUBMITTED
THIS COPY FOR REVIEW PURPOSES
ONLY

Default Budget of the Regional School

Oyster River

For the period beginning July 1, 2024 and ending June 30, 2025

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature

DRAFT

THIS IS A DRAFT REPORT FOR REVIEW PURPOSES ONLY
THE DEFAULT BUDGET PROCESS MUST BE COMPLETED IN THE TAX RATE
SETTING PORTAL BEFORE A FINAL REPORT CAN BE GENERATED FOR
THE PURPOSES OF CERTIFICATION AND PUBLIC POSTING

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$21,476,031	\$438,579	\$0	\$21,914,610
1200-1299	Special Programs	\$7,340,219	\$549,679	\$0	\$7,889,898
1300-1399	Vocational Programs	\$100,000	\$0	\$0	\$100,000
1400-1499	Other Programs	\$857,109	\$4,858	\$0	\$861,967
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$29,773,359	\$993,116	\$0	\$30,766,475
Support Services					
2000-2199	Student Support Services	\$5,158,078	\$244,336	\$0	\$5,402,414
2200-2299	Instructional Staff Services	\$1,106,309	\$47,965	\$0	\$1,154,274
Support Services Subtotal		\$6,264,387	\$292,301	\$0	\$6,556,688
General Administration					
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$160,300	\$0	\$0	\$160,300
General Administration Subtotal		\$160,300	\$0	\$0	\$160,300
Executive Administration					
2320 (310)	SAU Management Services	\$0	\$0	\$0	\$0
2320-2399	All Other Administration	\$1,598,062	\$116,114	\$0	\$1,714,176
2400-2499	School Administration Service	\$2,196,904	\$95,509	\$0	\$2,292,413
2500-2599	Business	\$662,965	(\$23,454)	\$0	\$639,511
2600-2699	Plant Operations and Maintenance	\$4,347,449	\$318,839	\$0	\$4,666,288
2700-2799	Student Transportation	\$2,367,196	\$11,771	\$0	\$2,378,967
2800-2999	Support Service, Central and Other	\$1,662,672	\$32,163	\$0	\$1,694,835
Executive Administration Subtotal		\$12,835,248	\$550,942	\$0	\$13,386,190
Non-Instructional Services					
3100	Food Service Operations	\$0	\$0	\$0	\$0
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal		\$0	\$0	\$0	\$0

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Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$1	\$0	\$0	\$1
4200	Site Improvement	\$1	\$0	\$0	\$1
4300	Architectural/Engineering	\$1	\$0	\$0	\$1
4400	Educational Specification Development	\$1	\$0	\$0	\$1
4500	Building Acquisition/Construction	\$1	\$0	\$0	\$1
4600	Building Improvement Services	\$418,852	\$0	\$0	\$418,852
4900	Other Facilities Acquisition and Construction	\$1	\$0	\$0	\$1
Facilities Acquisition and Construction Subtotal		\$418,858	\$0	\$0	\$418,858
Other Outlays					
5110	Debt Service - Principal	\$796,800	\$632,150	\$0	\$1,428,950
5120	Debt Service - Interest	\$1,430,932	(\$51,773)	\$0	\$1,379,159
Other Outlays Subtotal		\$2,227,732	\$580,377	\$0	\$2,808,109
Fund Transfers					
5220-5221	To Food Service	\$890,214	\$301,471	\$0	\$1,191,685
5222-5229	To Other Special Revenue	\$641,000	\$0	\$0	\$641,000
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$1,531,214	\$301,471	\$0	\$1,832,685
Total Operating Budget Appropriations		\$53,211,098	\$2,718,207	\$0	\$55,929,305

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Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
2320-2399	Contractual obligations & benefit increases
2500-2599	Contractual obligations change in staffing
5120	Per bond repayment schedule
5110	Per bond repayment schedule
2200-2299	Contractual obligations & benefit increases
1400-1499	Contractual obligations & benefit increases
2600-2699	Contractual obligations & benefit increases, utilities, CIP spending
1100-1199	Contractual obligations & benefit increases
2400-2499	Contractual obligations & benefit increases
1200-1299	Contractual obligations & benefit increases, Sped costs
2000-2199	Contractual obligations & benefit increases, Sped costs
2700-2799	Contractual obligations & benefit increases
2800-2999	Contractual obligations & benefit increases
5220-5221	Contractual obligations & benefit increases and program costs. Offset by increase in revenue

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Facility Use Requirements

IRS Tax Exempt Certificate shall be required to substantiate non-profit annually.

Proof of Insurance will be provided by all user annually.

When there are two events held: one in the afternoon and one in the evening - a separate fee is charged for each event, providing there is an admission fee charged for each event.

Elementary Day Care Usage Monthly Charge \$200.00

UNH will be charged in the Outside Non-Profit Category

After regular hours, weekends or holidays, custodial, kitchen and auditorium tech fees to be charged to all outside groups & non-profit w/in District. Other charges may occur for turf field, lights, vandalism, damages and any other equipment outside the use of the space requested.

The Towns of Durham, Lee and Madbury, or any approved subcommittee of said towns, will not be charged for rental or custodial.

*A minimum of one hour will be charged for all of these locations

BUILDING/GROUNDS RENTAL FEES

STAFF FEES:

Custodial Fee	\$40.00 per hr. minimum charge 3 hrs.
Kitchen Fee	\$40.00 per hr. minimum charge 3 hrs.
Auditorium Tech Fee	\$50.00 per hr. minimum charge 3 hrs.
Application Fee	\$25 per event

AUDIO/VISUAL FEES:

Audio/Visual	\$20.00 per day
Piano	\$50.00 per day
Tables and Chairs	\$10 per table \$1 per chair
Gym Floor Cover Tarp	\$800 per set up and breakdown

SCHOOL RENTAL FEE/DAY

<u>MOHARIMET SCHOOL</u>	<u>SEATING CAPACITY</u>	<u>Outside Groups For Profit</u>	<u>Outside Group Non Profit</u>	<u>Non-Profits w/in District</u>
Cafeteria/Stage	298 (seating only set ups) 147 chairs allowec	\$200	\$125	\$0
Gym	518 (seating only set ups) 357 chairs allowed	\$500	\$200	\$0
Cafe/Gym combined space	816 - 504 chairs			\$0
Kitchen		\$100	\$75	\$0
East Commons	50	\$150	\$75	\$0
West Commons	50	\$150	\$75	\$0
Library	44	\$200	\$100	\$0
Classroom	30	\$100	\$50	\$0
Sports Field		\$75/hr	\$20/hr*	\$0
		*(Minimum 1 Hour)	*(Minimum 1 Hour)	

MAST WAY SCHOOL

Multi-Purpose Room/Stage	250 (lecture style) 134 (with tables/chairs)	\$500	\$200	\$0
Cafeteria	225 (lecture style) 170 (with tables/chairs)	\$200	\$125	\$0
Kitchen		\$100	\$75	\$0
North Commons	40	\$150	\$75	\$0
Library	44	\$200	\$100	\$0
Classroom	30	\$100	\$50	\$0
Sports Field		\$75/hr	\$20/hr*	\$0
		*(Minimum 1 Hour)	*(Minimum 1 Hour)	

MIDDLE SCHOOL

Recital Hall	911	\$850	\$350	\$0
Gymnasium	1128 (seating) 236 (performance) 892	\$750	\$350	\$0
Changing Rooms	23	\$50	\$50	\$0
Adaptive PE	18	\$100	\$50	\$0
Learning Commons	330	\$200	\$125	\$0
Kitchen/Servery	13/55	\$100	\$75	\$0
Multi-Purpose Room/Stage	336 (lecture style) 174 (with tables/chairs)	\$500	\$225	\$0
Library	44	\$200	\$100	\$0

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

KF-R1

BUILDING/GROUNDS RENTAL FEES - Revised: 6/30/22

Chorus/Band Rooms	86/65	\$225	\$125	
Classroom	45	\$100	\$50	\$0
Turf Field		\$300/hr	\$150/hr*	\$0
		*(Minimum 1 Hour) *(Minimum 1 Hour)		
<u>HIGH SCHOOL</u>				
Auditorium/stage & Music Rrr	524 seats with 6 spots for wheelchairs	\$850	\$350	\$0
Gymnasium	PLEASE SEE BOX BELOW	\$750	\$350	\$0
Multipurpose Room/Stage	242 (tables & Chairs) 519 (Lecture style)	\$500	\$225	\$0
Locker Rooms		\$50	\$50	\$0
Cafeteria	428 (lecture style) 200 (with tables/chairs)	\$200	\$125	\$0
Kitchen		\$100	\$75	\$0
Library	64	\$200	\$100	\$0
Music Room	40	\$225	\$125	\$0
Classroom	30	\$100	\$50	\$0
HS Athletic Turf Field & Track		\$300/hr	\$150/hr*	\$0
Lights for all users will be charged		\$75/hr	\$75/hr	\$75/hr
			*(Minimum 1 hour)	
Baseball Field/Double Header updated 02/10/20		\$150	\$125	\$0
Softball Field/Double Header updated 02/10/20		\$150	\$125	\$0
Tennis Courts		\$150/hr	\$75	\$0

Audio/Visual systems are included in Auditorium but notice must be given at time of reservation.

HS Gymnasium Capacity

Bleachers closed no furnisher	1729
Bleachers closed chairs only	1153
Bleachers closed tables & chairs	808
Bleachers	672
Bleachers open & chairs	907
Bleachers open table & chairs	636

Facility Use Requirements

IRS Tax Exempt Certificate shall be required to substantiate non-profit status annually.

Proof of Insurance will be provided by all users annually.

When there are two events held by one user: one event on one day and the other event the next - a separate fee is charged for each event.

Elementary Day Care Usage Monthly Charge \$200.00

UNH will be charged in the Non Profit Category

The Towns of Durham, Lee and Madbury, or any approved subcommittee of said towns, will not be charged for rental or custodial.

Facility rental fees are per day unless otherwise noted (*). All groups will be charged for staffing and other fees as applicable.

BUILDING/GROUNDS RENTAL FEES

BUILDING/GROUNDS RENTAL FEES				
	STAFFING FEES:	Week Day	Weekend/ Holiday	
Custodial Fee	Minimum of 3 hour per event	40/hr*	60/hr*	
Auditorium Tech Fee	Minimum of 3 hour per event	50/hr*	75/hr*	
OTHER FEES:				
Application Fee	Per event	\$25	\$25	
Audio/Visual	\$20.00 per day	\$20	\$20	
Outside lights	Turf Field - Track	75/hr*	75/hr*	
Gym Floor Cover Tarp	Per set up and breakdown	\$800	\$800	
Tables and Chairs	\$10 per table \$1 per chair	per item	per item	
FACILITY RENTAL FEES:				
MOHARIMET SCHOOL	SEATING CAPACITY	For Profit	Non Profit	Additional Information
Cafeteria/Stage	298 (seating only set ups) 147 chairs allowed	\$200	\$125	
Gym	518 (seating only set ups) 357 chairs allowed	\$500	\$200	
Cafe/Gym Combined	816 (seating only set ups) 504 chairs allowed	\$500	\$200	
East Commons	50	\$150	\$75	
West Commons	50	\$150	\$75	
Library	44	\$200	\$100	
Classroom	30	\$100	\$50	
Sports Field		\$75/hr*	20/hr*	
MAST WAY SCHOOL	SEATING CAPACITY	For Profit	Non Profit	Additional Information
Multi-Purpose Room/Stage	250 (lecture style) 134 (with tables/chairs)	\$500	\$200	
Cafeteria	225 (lecture style) 170 (with tables/chairs)	\$200	\$125	
North Commons	40	\$150	\$75	
Library	44	\$200	\$100	
Classroom	30	\$100	\$50	
Sports Field		\$75/hr*	\$20/hr*	

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT KF-R1
BUILDING/GROUNDS RENTAL FEES - Revised: 1/17/2024

MIDDLE SCHOOL				
MIDDLE SCHOOL	SEATING CAPACITY	For Profit	Non Profit	Additional Information
Recital Hall	911	\$600 1st 3 hrs \$75/hr add'l*	\$300 1st 3 hrs \$40/hr add'l*	3 hour minimum w/ hourly rate for additional hours
Gymnasium	1128 (seating) 236 (performance) 892	\$100/hr*	\$50/hr*	
Changing Rooms	23	\$50	\$50	
Adaptive PE	18	\$100	\$50	
Learning Commons	330	\$200	\$125	
Library		\$200	\$100	
Chorus/Band Rooms	86/65	\$225	\$125	
Classroom	45	\$100	\$50	
Turf Field		\$675 1st 3 hrs \$225/hr add'l*	\$360 1st 3 hrs \$120/hr add'l*	3 hour minimum w/ hourly rate for additional hours
HIGH SCHOOL				
HIGH SCHOOL	SEATING CAPACITY	For Profit	Non Profit	Additional Information
Auditorium/Stage & Music Room	524 seats with 6 spots for wheelchairs	\$600 1st 3 hrs \$75/hr add'l	\$300 1st 3 hrs \$40/hr add'l	3 hour minimum w/ hourly rate for additional hours
Gymnasium	PLEASE SEE BOX BELOW	\$100/hr*	\$50/hr*	
Multipurpose Room	242 (tables/chairs) 519 (lecture style)	\$300	\$150	
Locker Rooms		\$50	\$50	
Cafeteria	200 (tables/chairs) 428 (lecture style)	\$200	\$125	
Library	64	\$200	\$100	
Music Room	40	\$225	\$125	
Classroom	30	\$100	\$50	
HS Athletic Turf Field & Track		\$675 1st 3 hrs \$225/hr add'l*	\$360 1st 3 hrs \$120/hr add'l*	3 hour minimum w/ hourly rate for additional hours
HS Other Fields		\$675 1st 3 hrs \$225/hr add'l*	\$360 1st 3 hrs \$120/hr add'l*	3 hour minimum w/ hourly rate for additional hours
Tennis Courts		\$150/hr*	75/hr*	
HS Gymnasium Capacity				
Bleachers closed no furniture	1729			
Bleachers closed chairs only	1153			
Bleachers closed tables/chairs	808			
Bleachers	672			
Bleachers open & chairs	907			
Bleachers open table/chairs	636			

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BA
Date of Adoption: June 15, 1988 Review First Read School Board: September 5, 2012 Second Read/Adoption School Board: September 19, 2012 School Board First Read: April 5, 2017 School Board Second Read/Adoption: April 19, 2017	Page 1 of 1 Category: Recommended

School Board Self-Evaluation and Goal Setting

At the conclusion of each year, the Oyster River School Board shall reflect on the degree to which its goals and objectives have been accomplished. The board shall address those areas as outlined in state laws and ORCSD established Board goals.

Appendix BA-R1 Evaluation Questions

BA- R2 Individual Board Member Self-Evaluation Worksheet

To the Board:

By policy BA we are required to perform an annual self-evaluation. The policy states:

At the conclusion of each year, the board shall reflect on the degree to which its goals and objectives have been accomplished. The board shall address those areas as outlined in state laws and ORCSD established Board goals.

There are various evaluation tools available, but I thought we should keep it simple. So, I would like each of you to consider the following questions:

1. How effective was the process of formulating Board goals?
2. How effective has the Board been in accomplishing its goals?
3. Have Board meetings been run in an efficient and civil way, with all viewpoints welcomed?
4. Has the Board been effective in crafting a budget that balances educational needs and fiscal responsibility?
5. Comment on any other aspect of Board work.

We will have an open discussion on these questions.

INDIVIDUAL BOARD MEMBER SELF-EVALUATION WORKSHEET

Please complete the following personal assessment of your boardsmanship This individual evaluation will not be shared, but is for your review only.

The Key: 1 – Never; 2 – Occasionally; 3 – Sometimes; 4 – Frequently; 5 – Always

- ___ 1. I familiarize myself with school policies and laws which are important for meetings.
- ___ 2. I attend all School Board Meetings.
- ___ 3. I read the agenda and supporting material prior to the Board meeting.
- ___ 4. I reserve all decisions on matters until the Board is in session.
- ___ 5. I keep personal matters personal and discuss nonrelated concerns at appropriate times and places.
- ___ 6. I use the chain of command and direct questions to the superintendent when contacted by a district resident.
- ___ 7. I attend NHSBA workshops and meetings.
- ___ 8. I read school publications sent to my home.
- ___ 9. I contact the superintendent and make proper arrangements when I visit schools within the district.
- ___ 10. I am informed about community feelings toward the schools.
- ___ 11. I respect the superintendent's office and refrain from unwarranted interferences in the administrator's affairs.
- ___ 12. I believe in long-range planning and recognize that changing trends change school needs.
- ___ 13. I believe the district should place great emphasis on professional growth.
- ___ 14. I know that I have no authority as a Board member except when the Board is legally in session. Board officers have specific duties that are occasionally performed outside of Board sessions.
- ___ 15. I rely on the superintendent to provide the Board with accurate information on the school system.
- ___ 16. I take part in Board in-service and orientation programs.
- ___ 17. At no time do I speak for the full Board as an individual Board Member.
- ___ 18. I work toward mutual trust between Board members and administration and keep criticism of either to private sessions.
- ___ 19. I recognize that governance and policy duties belong to the Board and administrative duties belong to the district's administrators.
- ___ 20. I support budgetary provisions and encourage the professional growth of the superintendent.
- ___ 21. I support strong professional growth programs for all school personnel.
- ___ 22. I attend PTA, concerts, plays, athletic contests, and other school events.
- ___ 23. I am familiar with the budgeting process of the district.
- ___ 24. I am familiar with the curriculum and graduation requirements of the district.

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EVALUATION OF THE SUPERINTENDENT

The superintendent is the executive head of the public schools and shall be responsible for planning and administering their affairs to statutory requirements, the regulations of the State Board of Education, and the policies of the Oyster River Cooperative School District.

The superintendent shall develop and maintain a system of public schools capably staffed to provide quality education and supportive services. The superintendent shall provide, develop, and implement the procedures to achieve educational objectives with the administrative unit.

In performance of these duties, the superintendent shall be directly responsible to the Oyster River Cooperative School Board.

The school board shall evaluate the superintendent on an annual basis by February 15 utilizing the criteria established under CBI-R. The Board shall direct the superintendent to furnish a written self-assessment which addresses the performance areas as outlined in CBI-R in a timely manner.

Through evaluation of the superintendent, the board will strive to accomplish the following:

- Clarify for the superintendent his/her role in the school system as seen by the board.
- Clarify for all board members the role of the superintendent in the light of his/her job description and the immediate priorities among his/her responsibilities as agreed upon by the board and the superintendent.
- Develop harmonious working relationships between the board and superintendent.
- Provide effective administrative leadership for the school system.

The board will provide the superintendent with periodic opportunities to discuss superintendent/board relationships and will inform him/her at least annually of its assessment of his/her performance.

Cross Reference: CBI-R – Evaluation of the Superintendent - Procedure

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EVALUATION OF THE SUPERINTENDENT

The superintendent, in developing his/her self-assessment report, and each board member, in providing the chair with his/her assessment of the superintendent's performance, will use the following criteria:

PERFORMANCE AREAS

Relationship with the Board

- Keeps the board informed consistently through oral and written communications on important issues and needs of the school district.
- Anticipates sensitive issues and acts proactively to minimize potential difficulties.
- Offers professional advice/recommendations on items requiring school board action or review.
- Feels free to openly express an opinion on a matter under discussion by the school board until a final decision has been reached; then implements the decision in a timely and effective manner regardless of any previously held view.
- Is knowledgeable of, adheres to, and enforces all policies and fulfills all directives of the Oyster River Cooperative School Board.
- Respects the school board's policy making authority and responsibility.
- Alerts board when new policies are needed or old policies need updating.
- Participates actively in the contract negotiations process.
- Deals with each board member equally and refrains from public criticism of board members.

Community Relations

- Keeps the community informed of school district plans, programs, and achievements.
- Demonstrates sensitivity and responsiveness to parental concerns
- Actively solicits participation by community members in the decision-making process whenever appropriate.
- Exhibits awareness of and responds to community concerns as they relate to the school district.
- Works effectively with news media.
- Accepts opportunities to attend or participate in community sponsored activities/organizations whenever possible while balancing other responsibilities or priorities.
- Fosters positive relationships and good communication with community leaders.

Staff/School Relations

- Develops sound personnel practices including, but not limited to, the assessment of staffing needs, nomination of best qualified candidates, assignment of staff, definition of duties, reviewing the evaluations of district staff, and evaluating central office administrative staff and building principals.
- Treats all personnel fairly and impartially while demanding high levels of performance.
- Adheres to all federal and state regulations that govern employment activities.
- Oversees a workable program for staff evaluation.

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EVALUATION OF THE SUPERINTENDENT (continued)

- Organizes and promotes an effective program for professional growth.
- Delegates responsibility/work effectively.
- Establishes clear performance expectations to all with whom he/she works.
- Implements goal setting as a strategy to improving classroom performance.
- Deals with personnel issues impartially and objectively, within a timely manner.
- Keeps informed of current conditions and needs at each of the buildings through good communication with administrators.
- Maintains a high visibility within the schools' facilities.
- Promotes positive morale.
- Readily accepts and abides by the mandates of district employee contracts.

Educational Leadership

- Keeps focus of education on improving student learning.
- Exhibits genuine concern for student welfare and achievement.
- Presents, coordinates and evaluates an effective measurement process for student achievement.
- Possesses awareness of innovative methods for enhancing student achievement.
- Provides leadership in the study and development of curriculum options.
- Promotes and supports efforts to establish and improve K-12 curriculum development.
- Participates with staff, board, and community in the development of educational curriculum, priorities, and opportunities.
- Requires school programs and support services to reflect sound educational practices.
- Resists pressure to take actions contrary to the best interests of students.
- Accepts proposals for educational change from inside and outside the educational community.
- Keeps informed about current developments and research in education and student learning.
- Is knowledgeable of and adheres to all applicable state and federal laws/guidelines.

Fiscal Management

- Uses well designed, user friendly and effective budget reporting procedures.
- Develops and recommends the annual budget to the school board within stated school board objectives.
- Maximizes the use of all available resources.
- Monitors the ongoing physical/financial needs of the school system.
- Provides leadership in identifying, planning, and implementing capital improvements.
- Assures that school facilities are maintained in an optimal cost effective manner.
- Regularly provides financial reports to the school board.
- Oversees the district's equipment inventory and procurement process, ensuring that bid processes are consistent and cost efficient.
- Implements and adheres to the budget as directed by the school board.
- Administers expenditures consistent with appropriations.

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EVALUATION OF THE SUPERINTENDENT (continued)

Personal Qualities

- Is respected in the schools, community, and profession.
- Works well with others.
- Is suitably attired and well groomed.
- Communicates clearly and effectively.
- Is poised and effective in a crisis.
- Maintains good physical and mental health.

Goals and Objectives

- Assists the school board in the development of attainable goals and objectives.
- Develops effective programs/procedures to achieve both short and long term goals within established time frames.
- Monitors progress toward goals and informs school board.
- Establishes personal goals and monitors progress toward achievement.